

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Monday 04th July 2016 at 8.00pm at Walcote Memorial Hall**

Present: Cllr Elizabeth Marsh (Chair), Cllr James Robertson, Cllr Seph Green, Cllr Paul Hobbs, Cllr Lindsey Astle, Cathy Walsh (Clerk) and 2 members of the public.

1. To receive any apologies for absence

Cllr Green arrived at 8.45pm.

2. To receive Declaration of Member's Interests

None.

3. To approve the Minutes from the meeting held on 26th May 2016

Resolved: The minutes were approved as a true record of proceedings.

4. To note any comments or questions from residents

4.1. Grass cutting complaints during May.

Cllr Green raised the matter but was not present for this part of the meeting.

4.2. Overgrown grass on the path between Chapel Lane Play Area and Chapel Lane in Misterton

This footpath is categorised as a bridleway. A number of complaints about the overgrown grass were received. Historically before the Parish Council took over responsibility from the church of cutting the grass at the churchyard a resident from village would cut the grass on their way to and from cutting the grass at the church.

Action: The Parish Council agreed to a working party on Sunday 10th July at 10am to cut back the overgrown grass.

Action: The clerk to find out who is responsible for keeping the bridleway clear of obstructions.

5. To note any planning matters

None.

6. Matters Arising

a) Bench for the Triangle

Cllr Marsh met with a local furniture maker who confirmed that a bespoke bench made by his company would cost a lot more than an off-the-shelf bench.

Action: Ongoing – Cllr Marsh

b) Missing bench slat at Chapel Lane Play Area

Repairs are scheduled for 05.07.16.

c) Culvert on the Lutterworth Road

This has been reported again to Leicestershire County Council for investigation. The Parish Council did not complete the full watercourse inspection scheduled on 04.06.16.

d) Lighting improvements – lane leading to the village hall

Attempts to make contact with the landowner have proved unsuccessful. Cllr Robertson has been in contact with an electrician and will provide a quote at the next meeting.

e) Signage

Leicestershire County Council cleaned the dirty/obscured signage on 27.05.16. The direction signpost at the end of Chapel Lane in Misterton has been put the right way round.

The 30 speed limit sign at the bottom of Swinford Road is still awaiting repair and the M1 signage is still covered in graffiti.

f) Potholes on the footpath from Chapel Lane towards Misterton

This has been reported again to Leicestershire County Council.

g) Notice board

The clerk at North Kilworth Parish Council is trying to find out the supplier of their notice board. Cllr Astle forwarded the information to Cllr Marsh regarding Carlton Parish Council's notice board.

7. Children's Play Areas**7.1. To note the Routine Inspection of Children's Play Areas**

Willow Tunnel – the grass in the willow tunnel is overgrown and needs strimming.

However, it was decided that the willow is too fragile to trim around. There is an ash tree sapling growing in the tunnel which needs removing.

Action: Cllr Marsh will make enquiries about getting the sapling removed.

Carousel raised matting – the Parish Council will inspect the raised matting on 10.07.16 and decide whether any action needs to be taken.

7.2. To schedule dates of future inspections

Future inspection dates were scheduled.

8. Financial Matters**8.1. Financial Statement**

		£
Opening Balance	1-Apr-16	<u>£6,812.56</u>
Receipts to	27-Jun-16	£8,823.66
Payments to	27-Jun-16	-£6,940.32
Closing Balance	27-Jun-16	<u>£8,695.90</u>

The balance carried forward is represented by these funds

	£
Current Account	£300.00
Business Reserve account	£9,059.20
Capital Reserve Account	£300.10
Add income received but not yet banked	£0.00
Less payments made but not yet presented	-£963.40
Bank Reconciliation to	<u>£8,695.90</u>

8.2. Accounts for payment

£444.00 – 4 Counties Grounds Maintenance Ltd | May grass cutting

£66.60 – Cathy Walsh | Clerk's allowances and expenses

£42.00 – Lindsey Astle | Reimbursement for footpath signage (Jim Watts Signs)

8.3. To verify the Bank Reconciliation & Bank Account Statements for year ended 31.03.16

Resolved: The Bank Reconciliation and Bank Account Statements were verified.

9. To consider quotes/options for purchasing a notice board for the Triangle

Approved & Signed:

Date: 08.09.16

Two quotes were obtained, one from Edward Berry Furniture and the other from Shelley Signs. The quotes were very different in price as one company was not able to supply the artwork.

Action: Ongoing – Cllr Marsh

10. Parish Council Website

10.1. To approve an application for funding from the Transparency Fund to comply with the Transparency Code.

Resolved: To approve the application.

10.2. To consider the additional staff costs of setting up, populating and migrating content to the new Parish Council website

Resolved: To approve to pay the clerk for any additional hours worked. (Relating to non-Transparency Code content).

11. Footpath Improvement Project

11.1. To receive any updates

The landowner has given his approval for the work to be carried out. He was not happy with the current signage, so the Parish Council has bought additional signage and Leicestershire County Council is providing another yellow post so that the correct line of the footpath is more obvious.

11.2. To consider the quotes for the footpath improvements from Tesco Bags of Help grant

The Parish Council considered the quotes they received.

Resolved: to agree to the quote from SCM Developments Ltd and to review additional requirements for the improvements at a later date.

11.3. To consider purchasing signage for the footpaths

See item 11.1.

12. To discuss the problem of dog fouling in the Parish

The issue of dog fouling is a concern throughout the parish, but it is particularly problematic on the footpath from Chapel Lane towards the Church and at Franks Lane Play Area. The PC agreed to produce a leaflet to educate the public about the risks of disease in humans and livestock from dog faeces.

Action: Cllr Marsh to draft a leaflet.

13. To receive updates on the following:

13.1. South Kilworth Road Field

The Parish Council has spoken to the two parties interested in renting the field.

Resolved: To charge £300 a year in rent on the field.

Action: Cllr Green to inform the interested parties of the price.

Action: Cllr Astle to draft a tenancy agreement.

Action: Cllr Green to clear the gateway.

14. Any other business

14.1. AED Checks – Cllr Green confirmed all checks are up to date.

15. To confirm the dates of the next meetings

The next meeting dates are confirmed as:

Thursday 08th September 2016 at 8pm

Thursday 13th October 2016 at 8pm

Monday 21st November 2016 at 8pm - Finance Working Party Meeting (*not open to the public*)

Thursday 24th November 2016 at 8pm

Thursday 12th January 2017 at 8pm

The Chair closed the meeting at 9.30pm.