

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Thursday 13th October 2016 at 8.00pm at Walcote Memorial Hall**

Present: Cllr Elizabeth Marsh (Chair), Cllr James Robertson, Cllr Seph Green, Cllr Paul Hobbs, Cllr Lindsey Astle, Cathy Walsh (Clerk) and 2 members of the public.

1. To receive any apologies for absence

None.

2. To receive Declaration of Member's Interests

None.

3. To approve the Minutes from the meeting held on 08th September 2016

Resolved: [With the removal of the word 'Annual' in the heading] The minutes were approved as a true record of proceedings.

4. To note any comments or questions from residents

4.1. Recent spate of burglaries in Walcote

There has been a number of burglaries from homes in the village. A Whatsapp group called 'Protect Walcote' has been set up for residents to provide information on recent events. It was queried whether the street lighting could remain on all night to act as a deterrent.

Action: The clerk to contact highways to see if this is possible.

Action: Cllr Robertson will ask the administrator of the Whatsapp group if he would like details of the group promoting on the Parish Council's website.

Action: The clerk to report to Highways that the streetlight lamp is out on Chapel Lane (on the telegraph pole).

4.2. CCTV

A resident enquired about CCTV in the village. The Parish Council will see if they can purchase signage warning people that CCTV is in operation.

Action: The clerk.

5. To note any planning matters

5.1. 16/01230/FUL – Poultney Barn, Wakeley Farm, North Kilworth

Resolved: To make no comment

5.2. 15/00574/OUT – 21 Lutterworth Road, Walcote

The applicant is proposing to open up the boundary to the north of the site to form the creation of an access from Franks Road. The PC has concerns that one of the access points is on land that belongs to LCC Highways.

Action: The clerk to contact Andrew Croft from Highways to ensure that they are aware of the proposals.

5.3. To discuss producing a Neighbourhood Plan

Gary Kirk from YourLocale will be attending the next PC meeting on 24.11.16. He will be given time item near the start of the meeting to explain the Neighbourhood Plan process and the advantages of having a plan in place.

5.4. To discuss the Local Plan – Lutterworth East Development

The consultation period for the Lutterworth East Development will be in January 2017. The Parish Council will keep the proposed development in mind and be aware of the consultation period.

6. Matters Arising

A. Overgrown grass on the footpath between Chapel Lane Play Area & Chapel Lane, Misterton

Action: The clerk contacted the landowner on 12.09.16 to request that he cuts back the hedge which is encroaching the footpath. A reply had not been received at the time of the meeting. As the hedges are not too bad at the moment, it was decided to chase this up in January 2017 if required.

B. Bench for the Triangle

The bench has now been purchased and ready to be installed on the pavers.

C. Culvert on the Lutterworth Road

The clerk to chase this up again with Leicestershire County Council. The culvert at Brook Street (by the notice board) also needs clearing again as it has silted up.

Action: The clerk.

D. Potholes on footpath from Chapel Lane Park towards Misterton

Highways repaired some of the potholes, however, they have not completed the job. This was chased up with LCC Highways who will send a repair gang to assess the problem and add the remainder to a future works programme for repair.

Action: To continue to progress this with LCC Highways.

E. Goal Posts at Frank Lane

There are projecting bolt threads on the goal post (as per the RoSPA Annual Inspection report). Cllr Robertson agreed to rectify the problem and attempted to remove the bolts. As they are jammed solid he agreed to try again with help from Cllr Hobbs.

Action: Cllr Robertson and Cllr Hobbs.

F. Cableway (zipwire)

As per the RoSPA Annual Inspection report, Cllr Green agreed to remove the cover to inspect the chain links.

Action: Ongoing - Cllr Green.

G. Carousel

The clerk contacted a local playground equipment supplier to arrange a site visit to discuss setting the unit flush with the surfacing. This is scheduled during w/c 24.10.16.

H. Multiplay Climber

The multiplay climbing frame has suffered strimmer damage to the supports which is likely to accelerate timber rot. The clerk contacted 4 Counties Ground Maintenance on 20.09.16 for their advice on how to prevent further damage and to protect the supports in the future.

7. Children's Play Areas

7.1. To consider options for the long-term future of the skate park

The PC met with Rampchild who provided a throughout inspection of the skateboard ramps, in particular the internal framework. The inspection concluded that all the units are in good order and it is likely to be around 5-6 years before any remedial work needs undertaking. The Driveway ramp is most likely to need repairs before the other ramps. The PC will look at budgeting for repairs and maintenance during their budget setting meeting in November.

7.2. To consider 4 Counties Ground Maintenance quote for Chapel Lane footpath mowing

As the grass only needs mowing once or twice a year the PC are happy to keep on top of the mowing themselves.

7.3. To note the Routine Inspections of Children's Play Areas

Inspections were made on 08.10.16 and 22.09.16. There are no new issues to report.

7.4. To schedule dates of future inspections

Future inspection dates were scheduled.

8. Financial Matters**8.1. Financial Statement to 07.10.16**

Opening Balance	1-Apr-16	£6,812.56
Receipts to	7-Oct-16	£22,551.33
Payments to	7-Oct-16	-£19,979.44
Closing Balance	7-Oct-16	£9,384.45

The balance carried forward is represented by these funds

Current Account	£300.00
Business Reserve account	£9,635.01
Capital Reserve Account	£300.14
Add income received but not yet banked	£0.00
Less payments made but not yet presented	-£850.70
Bank Reconciliation to	£9,384.45

8.2. Accounts for payment

Payee	Description	Amount
Cathy Walsh	Clerk's allowances and expenses	£610.70
Rampchild	Inspection & repair fee for the skatepark	£240.00
Broxap Limited	Fixing kit for new bench on the Triangle	£41.40
Edward Berry	Noticeboard for the Triangle	£1,428.00
Broxap Limited	Bench for the Triangle	£408.00
HDC	Bin emptying Jul-Sep 2016	155.04
SCM Developments Ltd	Footpath improvements project	£1,632.00
	Total	£4,515.14

9. South Kilworth Road Field – to consider the Tenancy Agreement and arrangements

The PC had been given a model tenancy agreement for information. They need to consider and decide on the type/length of lease. Also legal expenses need to be factored in and will be considered during November's budget setting meeting.

10. To review the Service Level Agreement for 2017 Urban Grass Cutting Season

The PC would like some amendments made to the agreement before signing.

11. To discuss Highway signage in need of repair/attention

There are a number of outstanding and new issues needing attention or repair. The PC will do a walkabout of the village and plot all issues on a map for reporting to Highways.

Action: The Parish Council.

12. To discuss the plans to address the problem of dog fouling in the parish

A leaflet has been produced which will be delivered with the Swift Flash. Posters and other signage has been purchased and will be put up around the village.

13. To receive updates on the following:**13.1. Footpath Improvement Project**

The settlement figure of £2,000 from Tesco Bags of Help grant is now due.

13.2. Lighting Improvements on the lane leading to the village hall

Attempts to contact the land owner have been unsuccessful, the secretary of the Allotment Association has contact details of the land agent who may be able to give consent for the improvements.

13.3. Bus stop drainage issues

The clerk to contact LCC to progress the works which were planned in 2015.

Action: The clerk.

14. Any Other Business

14.1. CIC Windfarm Annual Report – Cllr Marsh is currently writing the report

14.2. Noticeboard on the Triangle – the noticeboard has been installed. The artwork needs to be agreed on. Cllr Marsh will email photos to the PC for their approval.

15. To confirm the dates of the next meetings

The next meeting dates are confirmed as:

Monday 21st November 2016 at 8pm - Finance Working Party Meeting (*not open to the public*)

Thursday 24th November 2016 at 8pm

Thursday 12th January 2017 at 8pm

The Chair closed the meeting at 9.22pm.