

**Minutes of the Meeting of Misterton with Walcote Parish Council  
Held on Thursday 24<sup>th</sup> November 2016 at 8.00pm at Walcote Memorial Hall**

**Present:** Cllr Elizabeth Marsh (Chair), Cllr James Robertson, Cllr Seph Green, Cllr Paul Hobbs, Cllr Lindsey Astle, Cathy Walsh (Clerk), Gary Kirk from YourLocale and 1 member of the public.

**1. To receive any apologies for absence**

None.

**2. To receive Declaration of Member's Interests**

None.

**3. To approve the Minutes from the meeting held on 13<sup>th</sup> October 2016**

**Resolved:** The minutes were approved as a true record of proceedings.

**4. Presentation on Neighbourhood Planning – Gary Kirk, YourLocale**

Gary Kirk gave an overview on the process towards completion of a Neighbourhood Plan and the background of Your Locale which was established to support communities undertaking Neighbourhood Plans. He provided information on the cost and funding sources available from an organisation called 'Locality' and The Big Lottery Fund's 'Awards for All' programme.

**5. To note any comments or questions from residents**

None

**6. To note any planning matters**

**6.1. 16/01815/FUL – Lodge Farm South Kilworth Road, Walcote**

**Resolved:** To make no comment.

**6.2. 16/01765/AGR | Wood Farm Swinford Road, Walcote**

**Resolved:** To make no comment.

**6.3. 16/01844/FUL | West View Farm South Kilworth Road, Walcote**

**Resolved:** To make no comment.

**7. Matters Arising**

**7.1. Recent spate of burglaries in Walcote**

The clerk contacted the Leicestershire County Council (LCC) to query whether the street lighting could remain on throughout the night. LCC's response has been forwarded to 'Protect Walcote' group.

**7.2. CCTV**

Enquiries were made with LCC to see if CCTV warning signage could be installed. LCC advised that it was a matter for Harborough District Council (HDC) but commented that they would be unlikely to install signage unless there were CCTV cameras in operation.

**7.3. 15/00574/OUT – 21 Lutterworth Road, Walcote**

The Parish Council concluded that it is not in a position to give or refuse consent. The Councillors do however have concerns about the potential for conflict given their understanding that the applicant may not own some of the land in question.

**C. Culvert on the Lutterworth Road**

The clerk to chase this up again with Leicestershire County Council. The culvert at Brook Street (by the notice board) also needs clearing again as it has silted up.

**Action:** The clerk.

#### **D. Potholes on footpath from Chapel Lane Park towards Misterton**

Highways repaired some of the potholes, however, they have not completed the job. This was chased up with LCC Highways who will send a repair gang to assess the problem and add the remainder to a future works programme for repair. The Parish Council agreed to leave this until spring 2017 before making further enquiries.

#### **E. Goal Posts at Frank Lane**

There are projecting bolt threads on the goal post (as per the RoSPA Annual Inspection report). Cllr Robertson agreed to rectify the problem and attempted to remove the bolts. As they are jammed solid he agreed to try again with help from Cllr Hobbs.

**Action:** Ongoing - Cllr Robertson and Cllr Hobbs.

#### **F. Cableway (zipwire)**

As per the RoSPA Annual Inspection report, Cllr Green removed the cover and inspected the chain links. No issues to report.

### **8. Children's Play Areas**

#### **8.1. To consider the quote for works to the carousel and surfacing**

**Resolved:** The PC agreed to go ahead with the quote from Playscape Playgrounds Ltd to investigate the rubbing, repair and service the roundabout at £375 plus VAT.

#### **8.2. To consider the quote to protect the timber climber from strimmer damage**

**Resolved:** The PC agreed to go ahead with the quote from Playscape Playgrounds Ltd to provide and install a sleeve to protect the posts of £15 plus VAT per post.

**Action:** Cllr Green to inspect the damaged posts prior to the sleeve installation to see if the posts need a coat of preservative.

#### **8.3. To note the Routine Inspections of Children's Play Areas**

Inspections were made on 22.09.16, 27.10.16 and 17.11.16. There are no new issues to report.

#### **8.4. To schedule dates of future inspections**

Future inspection dates were scheduled.

### **9. Financial Matters**

#### **9.1. Financial Statement to 14.11.16**

Opening Balance	1-Apr-16	<u>£6,812.56</u>
Receipts to	14-Nov-16	£24,551.74
Payments to	14-Nov-16	-£25,124.68
Closing Balance	14-Nov-16	<u>£6,239.62</u>

The balance carried forward is represented by these funds

Current Account	£300.00
Business Reserve account	£6,667.47
Capital Reserve Account	£300.15
Add income received but not yet banked	£0.00
Less payments made but not yet presented	-£1,028.00
Bank Reconciliation to	<u>£6,239.62</u>
14-Nov-16	

Approved & Signed: .....

Date: 12.01.17

## 9.2. Accounts for payment

Payee	Description	Amount
4 Counties Ground Maintenance	Grass cutting contract for September 2016	£444.00
LRALC	Budget & Financial Training for clerk & Lindsey	£140.00
4 Counties Ground Maintenance	Grass cutting contract for October 2016	£444.00
Cathy Walsh	Clerk's allowances and expenses	£32.00
The Society of Local Council Clerks	2017 subscription	£93.00
Association of Local Council Clerks	2017 membership	£10.00
	<b>Total</b>	<b>£1,163.00</b>

### 10. Electoral Review of Harborough: Warding Arrangements

**Resolved:** To make no comment

#### Parliamentary Constituency Boundaries

**Resolved:** The Parish Council did not want to be a part of the proposed Daventry & Lutterworth Ward. They would like to remain part of the South Leicestershire Parliamentary Constituency.

**Action:** Cllr Marsh will draft a response and circulate to the PC for approval before submission.

### 11. North Kilworth Neighbourhood Development Plan Consultation

**Resolved:** To make no comment

### 12. Community Safety Plan priorities for 2017/18 review

The PC listed their top three priorities as speeding, dog fouling and fly tipping.

### 13. To consider Citizens Advice LeicesterShire's request for grant funding

**Resolved:** Not to provide any funding at the present time.

### 14. Swinford Windfarm Community Fund – to note the Annual Report and to discuss the next cycle of funding applications

The PC noted the Annual Report and agreed the key dates of the next cycle of funding applications. Which are: submission of completed forms by 28.02.17 and a decision made by 31.05.17. Details of the current cycle of funding applications will be published on the Parish Council's website and noticeboard, the village hall's noticeboard and in January's edition of the Five Parishes newsletter.

### 15. To receive updates on the following:

#### 15.1. Footpath Improvement Project

The final payment instalment has been received from Tesco's Bags of Help grant funding. Therefore the project is now complete and can be removed from the agenda.

#### 15.2. Lighting improvements on the lane leading to the village hall

Efforts are still ongoing to make contact with the land owner. The clerk will chase this up.

#### 15.3. Outstanding jobs reported to Highways

There are still a number of outstanding jobs. The PC will complete a walkabout of the village to identify existing and any new faults.

Cllr Astle has a meeting planned with LCC Highways during which she will mention the outstanding faults.

**15.4. The problem of dog fouling in the parish**

HDC has published new signage which the PC will try and get hold of. A copy of the PC's poster will be displayed on the noticeboard. Item to be removed from future agendas.

**16. Any Other Business**

**16.1. Ride on lawnmower** – Cllr Robertson has a spare ride on lawnmower which he is happy to donate to the PC if they would like it.

**16.2. Neighbourhood Plan** – the PC scheduled an informal meeting on 08.12.16 to discuss the Neighbourhood Plan.

**17. To confirm the dates of the next meetings**

The next meeting date was confirmed as Thursday 12<sup>th</sup> January 2017 at 8pm

The Chair closed the meeting at 9.47pm.