

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Monday 04 March 2024 at 7.00pm at Walcote Memorial Hall**

Present: Councillor James Robertson (Acting Chairman)
Councillor Liz Marsh
Councillor Lindsey Astle
Councillor Sephton Green
Councillor Deborah Irons (by co-option at the meeting)
1 member(s) of the public.

1. To elect a member to chair the meeting

Cllr Robertson was unanimously elected to chair the meeting.

2. To receive apologies for absence

Apologies have been received from the Parish Clerk, Cathy Walsh.

3. To receive disclosures of interests from members and requests for dispensations

There were no disclosures of interests or requests for dispensations.

4. To fill a Parish Council vacancy by co-option

Deborah Irons offered herself to be co-opted. Councillor Marsh proposed her to fill the vacancy and Councillor Robertson seconded that proposal. The Council **RESOLVED** to co-opt Deborah Irons as Councillor to Misterton with Walcote Parish Council.

5. To approve the minutes of the meeting held on 11 January 2024

RESOLVED to approve the minutes as a true record of proceedings.

6. To review actions from the minutes of the meeting held on 11 January 2024

New goal posts

The old goal posts nearest to the Hall have been removed. The Council agreed to remove the item for the provision of new posts from the list of actions for the time being.

Hedge cutting/laying at Franks Road Play area

Councillor Green has not yet been able to undertake this work.

Multitplay climber – algae on timbers

The timbers have yet to dry out given the recent wet weather. This work will be done when the weather improves.

Potholes on the footpath from Chapel Lane to St Leonard's Church

This has been reported to Leicestershire County Council. An inspection will be undertaken to see if the work has been completed.

Memorial Bench in recognition of Don Maclellan

The family has confirmed the preferred option and the Parish Council agreed to purchase it. Councillor Marsh will talk to the family about a plaque and the siting of the bench. Once agreed this can be ordered. Consideration will be given to the need for ground anchors.

Signed:

Road sweeping request

Harborough District Council has been asked if a road sweeper could clean the section of the road in Misterton near the log. The work is still outstanding. The Clerk has been asked to request that the village roads be swept at the same time. Advance notice of the date would assist so that cars can be parked elsewhere.

7. To note any comments or questions from residents

The Parish Council was reminded of the funds available from the Lutterworth Area Community Fund. This scheme ends at the end of 2025.

8. To consider Walcote's flood resilience and the provision and storage of sandbags.

Councillor Marsh and Councillor Astle have been in discussions with the Flood Warden. She has concluded from her own discussions that sandbags are not needed at this time. She will let the Council know should the situation change. She is now in touch with neighbouring flood wardens and will monitor the village's flood resilience.

9. To consider entering into a conditional contract with Whiterock Homes Ltd for the sale of land at South Kilworth Road, Walcote.

A verbal indication of the value of the piece of land in question having been received, with the written version to follow shortly, the Council unanimously **RESOLVED** to proceed with negotiations for the sale to Whiterock Homes Ltd in the light of the valuation from Wells McFarlane and, if appropriate, instruct solicitors to prepare a draft contract for the same.

10. Finance and Audit

10.1. To note the Bank Reconciliation

The Bank Reconciliation at 28 February 2024 was noted.

Opening Balance	1-Apr-23	£34,545.70
Receipts to	28-Feb-24	£63,271.98
Payments to	28-Feb-24	-£59,942.72

Cash in hand at	28-Feb-24	£37,874.96
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(as per Cash Book)

Cash in hand per Bank Statements

Current Account	£8,638.32
Business Reserve account	£5.79
Capital Reserve Account	£1,443.13
Liquidity Manager 35 Day Account	£27,547.36
Pre-Paid Debit Card	£315.70

Plus unrepresented receipts	£0.00
Less unrepresented payments	-£75.34

Bank Reconciliation at	28-Feb-24	£37,874.96
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Signed:

10.2. To note the Receipts and Payments Summary

The Receipts and Payments Summary at 28 February 2024 was noted. This monitors the council's income and expenditure against the agreed budget.

10.3. To approve the accounts for payment

RESOLVED To approve the accounts below for payment.

Ref	Payment Method	Payee	Description	Amount
E24-66	BACS	The Traditional Handyman Co	Replace glass in AED kiosk	£150.00
E24-67	CHQ	Harborough District Council	2023 Parish elections costs non-contested	£210.00
E24-68	CHQ	Harborough District Council	Dog and litter collection and grass cutting for Q1-Q4 2023-2024	£5,844.81
E24-69	CHQ	Misterton with Walcote Community Trust	Hall hire Jan 2024	£15.00
E24-70	DD	Sky Mobile	Mobile phone contract	£15.00
E24-71	SO	Cathy Walsh	Salary - Jan 2024	X
E24-72	SO	DCK Payroll Solutions Limited	Payroll - Jan 2024	£36.00
E24-73	DD	NEST	Pension - Jan 2024	X
E24-74	PPDC	Apple	Replacement phone power adaptor	£19.00
E24-75	DD	Sky Mobile	Mobile phone contract	£15.00
E24-76	PPDC	Viking	Office supplies	£75.34
E24-77	SO	Cathy Walsh	Salary - Feb 2024	X
E24-78	SO	DCK Payroll Solutions Limited	Payroll - Feb 2024	£36.00
E24-79	BACS	Equals Money Plc	Pre paid debit card top up	£250.00
E24-80	BACS	Cuttlefish Multimedia Ltd	Website, domain and email account	£552.00

10.4. To consider closing a dormant bank account

RESOLVED to close the Business Reserve Account, balance £5.79.

10.5. To consider the quotes for skate park signage

RESOLVED to accept the quotation from JW Signs & Graphics. Councillor Marsh will order the signs.

11. Play and Recreation Areas**11.1. To note the Routine Inspection of Children's Play Areas**

Councillor Marsh reported that the skateboard ramp appeared slippery. She will keep this under review. The rubber mulch under the carousel and slide has weeds showing. Councillor Green will spray them.

11.2. To consider issues raised in the annual RoSPA inspection

Progress is being made with the list of items requiring attention, with some tasks still ongoing. It was decided to **DEFER** full consideration until the next meeting.

12. To consider the Eight Parishes Community Interest company grant applications

RESOLVED to approve the application from Misterton with Walcote Community Trust for £600 towards the cost of providing an upright table trolley to move tables at the Memorial Hall.

RESOLVED to approve the application from Misterton with Walcote Parish Council for £5399.53 to provide two large kissing gates to link the Franks Road playing field to the footpath running alongside the field and to replace the existing stile into the Chapel Lane play area. Councillor Astle undertook to provide additional quotations to see if the price could be improved upon.

Signed:

13. Any other business – for notification only**Wildflowers at Franks Road playing field**

To ask the Harborough District Council mowing team if they can mow the area with a view to returning it to grass.

Existing Wooden Kissing gates at Redmayne's field

Reports were received that three kissing gates showed signs of rot/unsteadiness. Councillor Robertson will ask The Traditional Handyman if he can repair/replace them.

14. To confirm the date of the next meeting(s)

The next meeting of the Council will be held on Thursday 28 March 2024 at 7:00 pm at the Memorial Hall.

The chair closed the meeting at 7:50 pm.

Signed: