

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Tuesday 09 July 2024 at 7.00pm at Walcote Memorial Hall**

Present: Councillor Sephton Green (Chairman)
Councillor Liz Marsh
Councillor Lindsey Astle
Councillor James Robertson
Clerk Cathy Walsh
1 member(s) of the public

24.25. To receive apologies for absence

Apologies were received and accepted from Councillor Deborah Irons.

24.26. To receive disclosures of interests and requests for dispensations from members

There were no disclosures of interests or requests for dispensations.

24.27. To approve the minutes of the meeting held on 21 May 2024

Resolved to approve the minutes as a true record of proceedings.

24.28. To review any actions from the meeting held on 21 May 2024

Hedge cutting/laying at Franks Road Play area

Due to the bad weather this work has been delayed.

Road sweeping request

A sweep of the road in Misterton was requested in January. The gutters on the A4304 up to the motorway bridge also need clearing. Clerk to chase up and report to Harborough District Council.

Skate Park signage

The draft signs have been approved and are ready for print.

24.29. To approve the Financial Regulations

Resolved to approve the Financial Regulations which are tailored to the Council's requirements.

24.30. To consider including cyber-attack cover to the insurance schedule

The council received a quote to include cyber-attack cover. The cost of including this cover will almost double the premium. Therefore, the council **resolved** not to add cyber-attack cover at this time.

24.31. To consider whether to appoint a representative to Misterton with Walcote Community Trust

The council **resolved** not to appoint a representative to the Trust.

Signed:

24.32. To note any comments or questions from residents

24.32.1. It was suggested that the council liaise with Misterton with Walcote Community Trust if undertaking works near the village hall, in an attempt to schedule the work when the hall is not in use.

24.33. Finance

24.33.1. To note the bank reconciliation at 04 July 2024

Resolved to note the bank reconciliation.

Opening Balance	1-Apr-24	£35,836.54
Receipts to	4-Jul-24	£23,520.01
Payments to	4-Jul-24	-£6,464.26
Cash in hand at	4-Jul-24	£52,892.29

(as per Cash Book)

Cash in hand per Bank Statements

Current Account	£19,329.87
Capital Reserve Account	£5,462.35
Liquidity Manager 35 Day Account	£27,906.87
Pre-Paid Debit Card	£315.70
Plus unrepresented receipts	£0.00
Less unrepresented payments	-£122.50

Bank Reconciliation at	4-Jul-24	£52,892.29
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24.33.2. To note the Receipts & Payments Summary at 04 July 2024

Resolved to note the Receipts & Payments Summary.

24.33.3. To approve the schedule of payments and sign confirmation receipts for electronic payments

It was **resolved** to approve the schedule of payments below. There were no receipts for electronic payments to be countersigned.

Ref	Payment Method	Payee	Description	Amount
E25-13	SO	DCK Payroll Solutions Limited	Payroll - May 2024	£36.00
E25-14	SO	Cathy Walsh	Salary - May 2024	X
E25-15	DD	Sky Mobile	Mobile phone bill 18 May - 17 Jun 2024	£15.00
E25-16	CHQ	Misterton with Walcote Community Trust	Hall hire 21.05.2024	£13.00
E25-17	CHQ	Lindsey Astle	Reimbursement for algae treatment for climbing frame	£40.36
E25-18	DD	NEST	Pension - 01 May to 31 May 2024	X
E25-19	SO	DCK Payroll Solutions Limited	Payroll - Jun 2024	£36.00
E25-20	SO	Cathy Walsh	Salary - Jun 2024	X
E25-21	DD	NEST	Pension - 01 Jun to 30 Jun 2024	X
E25-22	DD	Sky Mobile	Mobile phone bill 18 Jun to 17 Jul 2024	£15.00
E25-23	CHQ	Cathy Walsh	Expenses and allowances for Jul & Aug 2024	X

Signed:

24.33.4. To approve the clerk's expenses and allowances claim

Resolved to approve the expenses and allowances claim.

24.33.5. To approve the Pre-Paid Debit Card Policy

Resolved to approve the Pre-Paid Debit Card Policy.

24.34. Play and Recreation Areas**24.34.1. To note the Routine Inspection of Children's Play Areas**

The routine inspection reports for 03 June and 09 July 2024 were noted. The weeds growing through the carousel matting need spraying. The agreed work to the Bridge need chasing up with the contractor. The skate ramp area (and The Triangle) need sweeping/cleaning. The clerk to ask the Traditional Handyman Company for a quote.

24.34.2. To receive an update on the actions raised in the annual RoSPA inspection reports

All items identified as medium or low risk will continue to be monitored as part of the routine play area inspections. Councillor Green agreed to inspect any hidden parts on the zip wire by removing the chain cover.

24.34.3. To consider whether to repair or replace the wooden bridge

The council **agreed** to give the proposal further consideration once it has more information on the alternative options.

24.35. To receive an update on South Kilworth Road Field

The Parish Council is chasing its solicitors in regard to the conditional contract with Whiterock Homes. No response from the solicitors has been received. Therefore, in order to move forward, the council **resolved** to seek quotes from other firms and instruct a new solicitor if no response is received by the end of the week.

24.36. To consider whether to continue membership to CPRE (Campaign to Protect Rural England)

The council **resolved** to continue its membership to CPRE and increase its fee to £50.00.

24.37. Any other business – for notification only

Tarmac has invited members of the Parish Council to a meeting to discuss its updated proposals for a new sand and gravel quarry in Misterton. Date to be confirmed.

24.38. To confirm the date of the next meeting(s)

The next meeting is on Tuesday 10 September 2024 at 7pm at Walcote Memorial Hall.

The chair closed the meeting at 8.02pm.

Signed: