

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Tuesday 10 September 2024 at 7.00pm at Walcote Memorial Hall**

Present: Councillor Liz Marsh
Councillor Lindsey Astle
Councillor Deborah Irons
Councillor James Robertson (Chair)
Clerk Cathy Walsh
6 member(s) of the public and District Councillor Jonathan Bateman

24.39. To receive apologies for absence

Apologies were received and accepted from Councillor Green who is attending the Harborough District Council Parish Liaison Meeting on behalf of the council.

24.40. To receive disclosures of interests and requests for dispensations from members

There are no disclosures of interests or requests for dispensations.

24.41. To approve the minutes of the meeting held on 09 July 2024

Resolved to approve the minutes as a true record of proceedings.

24.42. To review any actions from the meeting held on 09 July 2024

Hedge cutting/laying at Franks Road Play area

Due to the bad weather this work has been delayed.

Road sweeping request

A sweep of the road in Misterton was requested in January and a response received in July. The gutters on the A4304 up to the motorway bridge also need clearing and have been reported to Harborough District Council and a sweep requested.

Skate Park signage

The signs will be collected this week and installed as soon as possible.

Potholes on Chapel Lane bridleway

A while back Leicestershire County Council (LCC) marked up at least 23 potholes for repair. The clerk to check when LCC is intending to carry out the repairs.

24.43. To note any comments or questions from residents

a) **Village Hall access road lighting**

The solar lights need replacing as some no longer function and some have been removed. The council will order and install replacements.

b) **Rotary Club Big Bike Ride**

The Rotary Club of Lutterworth organises the Lutterworth Big Bike Ride which starts and finishes in the grounds of Misterton Hall. The route goes via the bridleway and through Chapel Lane Play Area. Concerns were raised over the safety of this. It felt that prior notice should be given about the event and agreed to ask the Rotary Club if this could happen for

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subsequent events.

c) **Brook Street Road Closure**

A Temporary Traffic Regulation Order is being enforced for public safety to allow Severn Trent Water to undertake hydrant renewal & Leicestershire County Council to carry out various highway maintenance works along the entire length of Brook Street. Work is scheduled to start on 17 September .

d) **Misterton Quarry**

Item 24.47 (Misterton Quarry Tarmac briefing) was brought forward to be included under item 24.43.

The Parish Council strongly objects to the proposals for Misterton Quarry. It outlined its initial response to the proposals.

Once Tarmac submits an application to Leicestershire County Council residents are encouraged to submit their individual formal objections. Whilst the Parish Council has some influence, the more people that object the more weight the objections will carry. Objections are taken more seriously if they have clearly been written by the objector. Using a stock response is likely to have a limited influence on a decision.

Due to the quarry impacting a much wider area than Walcote and Misterton it was queried whether other local Parish/Town Councils in the area have been made aware of the proposals. Lutterworth Town Council is aware and the Parish Council will ensure that neighbouring Parish Councils are also informed.

Last year, the Parish Council instructed a planning consultant to appraise the scoping exercise prepared by Tarmac. It will also explore the possibility of commissioning the consultant to undertake further work. **Action:** Councillor Marsh.

The community would like an informal meeting with the Parish Council for an open discussion. The Council is happy to accommodate this request and will look at hosting the meeting during October. It will also invite local Parish/Town Councillors.

A lot of work is being done behind the scenes including and not limited to:

- analysing a dust assessment study for Wasperton Quarry proposals.
- Exploring laws and guidelines in the UK relating to the proximity of quarries to housing in comparison to those in other countries.
- Setting up focus groups and the campaign group 'Stop Misterton Quarry'.
- Corresponding with Southill Parish Council for its views on Tarmac's example of a quarry (Broom South Sand and Gravel Quarry) that is a good neighbour to the adjacent village

24.44. Finance and Audit

- a) **To note the bank reconciliation at 04 September 2024**
Resolved to note the bank reconciliation.

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Bank Reconciliation for year ending 31st March 2025

| | | |
|-----------------|----------|-------------|
| Opening Balance | 1-Apr-24 | £35,836.54 |
| Receipts to | 4-Sep-24 | £23,688.04 |
| Payments to | 4-Sep-24 | -£11,862.64 |

| | | |
|------------------------|-----------------|-------------------|
| Cash in hand at | 4-Sep-24 | £47,661.94 |
|------------------------|-----------------|-------------------|

(as per Cash Book)

Cash in hand per Bank Statements

| | |
|----------------------------------|------------|
| Current Account | £14,001.35 |
| Capital Reserve Account | £5,476.03 |
| Liquidity Manager 35 Day Account | £28,061.22 |
| Pre-Paid Debit Card | £258.84 |
| Plus unrepresented receipts | £0.00 |
| Less unrepresented payments | -£135.50 |

| | | |
|-------------------------------|-----------------|-------------------|
| Bank Reconciliation at | 4-Sep-24 | £47,661.94 |
|-------------------------------|-----------------|-------------------|

b) **To note the Receipts & Payments Summary at 04 September 2024**

Resolved to note the Receipts & Payments Summary.

c) **To approve payments and sign receipts for any electronic payments**

It was **resolved** to approve the schedule of payments below and receipts for electronic payments were signed.

| Ref | Payment Method | Payee | Description | Amount |
|--------|----------------|--|--|-----------|
| E25-24 | CHQ | CPRE | Campaign to Protect Rural England membership to 29.09.2025 | £50.00 |
| E25-25 | PPDC | Safety Signs and Notices Ltd | AED location signage | £44.71 |
| E25-26 | PPDC | Royal Mail | Postage costs | £12.15 |
| E25-27 | BACS | Andy Kirk Contractors Ltd | Supply and fit of 2 kissing gates | £3,054.00 |
| E25-28 | SO | DCK Payroll Solutions Limited | Payroll - Jul 2024 | £36.00 |
| E25-29 | DD | Sky Mobile | Mobile phone bill 18 Jul to 17 Aug 2024 | £15.00 |
| E25-30 | DD | HMRC | PAYE for Q1 | X |
| E25-31 | SO | Cathy Walsh | Salary - Jul 2024 | X |
| E25-32 | CHQ | Jim Watts Signs Ltd | Signage for skate park and outdoor gym | £114.00 |
| E25-33 | DD | NEST | Pension - Jul 2024 | X |
| E25-34 | SO | DCK Payroll Solutions Limited | Payroll - Aug 2024 | £36.00 |
| E25-35 | SO | Cathy Walsh | Salary - Aug 2024 | X |
| E25-36 | DD | ICO | Data Protection Fee | £35.00 |
| E25-37 | BACS | Moore | External Audit Fee 2023-2024 | £378.00 |
| E25-38 | DD | Sky Mobile | Mobile phone bill 18 Aug to 17 Sep 2024 | £15.00 |
| E25-39 | DD | NEST | Pension - Aug 2024 | X |
| E25-40 | BACS | The Traditional Handyman Company | Repairs to the bridge timbers | £100.00 |
| E25-41 | CHQ | Misterton with Walcote Community Trust | Hall hire 15.08.24 (Tarmac Meeting) | £13.00 |
| E25-42 | CHQ | Cathy Walsh | Expenses and allowances for Sep & Oct 2024 | £122.50 |

d) **To approve the clerk's expenses and allowances claim**

Resolved to approve the expenses and allowances claim.

e) **To receive the External Auditor Report and Certificate. To note any recommendations made by the External Auditor and to note the conclusion of 2023-24 audit**

The External Auditor Report and Certificate was received. The external auditor's limited

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assurance opinion state that no matters came to its attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

It noted that the council operates a prepayment debit card rather than holding petty cash and that the council should ensure that monitoring and safeguards are in place. The council confirms it already does this. It has adopted a prepaid debit card policy, spending on the card is reported and authorised by the council and it forms part of the regular reconciliations to monitor spending.

f) **To consider the estimate to clean the skate park and the Triangle**

The skate park does not require cleaning at the present time. The council **resolved** to approve the estimate from The Traditional Handyman Company for the Triangle work.

24.45. Play and Recreation Areas

a) **To note the Routine Inspection of Children's Play Areas**

The routine inspection reports for 25 August 2024 were noted.

24.46. To consider projects which may be suitable for Harborough District Council's Community Grant Funding

The council **deferred** this item until the next meeting.

24.47. Item moved to 24.43.

24.48. To discuss the Black Horse Asset of Community Value (ACV) listing renewal

The ACV registered by the council on the Black Horse Public House expires on 08 October 2024. The council has renewed it once since its original registration but as the pub is owned by the Community Benefit Society it does not feel it is necessary to renew the listing again.

24.49. To consider responding to Leicestershire County Council's revised announced action on Lutterworth East

Leicestershire County Council has submitted an application (reference 24/00932/VAC) for the removal of condition 20, which restricts the amount of B8 floorspace permitted and variation of conditions 50, 51, & 54 of 19/00250/OUT. The removal of condition 20 removes the restriction that limits the amount of B8 floorspace to 9,000m². Class B8 (Storage or distribution) includes warehousing and open air storage.

An application to vary the existing Section 106 agreement for the East of Lutterworth SDA 19/00250/OUT to a minimum of 10% and a maximum of 40% affordable housing (reference 24/01135/S106) has also been submitted.

Councillor Bateman confirmed he has submitted an objection to application 24/01135/S106. Harborough District Council is preparing its next Local Plan 2020-2041. At the present the amount of affordable housing required is not known.

The Parish Council **resolved** to object to application 24/00932/VAC for the following reasons:

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- The proposal as submitted is in conflict with the Harborough Local Plan policy L1.3e. Furthermore paragraph 15.2.13 states warehousing in this location should ‘cater for the non-strategic element of the sector not otherwise catered for on employment allocations within Lutterworth’.
- The provision of strategic warehousing in this location would be isolated from the development at Magna Park and would not benefit from the infrastructure provided to support warehouses of this size.
- There is already a surfeit of warehousing of this size in the immediate area whereas smaller premises are in short supply.
- The presence of strategic warehousing will detract from the high quality residential development to the north of the A4304.

In addition, the Parish Council is concerned that it was not notified of this planning application when the land to which it relates lies within the parish. The Parish Council formally requests that it be notified of every application concerning Lutterworth East, as changes to any part of the application are likely to have an impact on the parish and would like an explanation why it was not consulted in this instance when the application clearly relates to land within the parish boundary.

24.50. To consider replacing the notice board at Brook Street

The notice board has been in situ since 2013. It is coming to the end of its life span and the council agreed to look at options for a replacement. To be included on the agenda for the next meeting for consideration.

24.51. Any other business – for notification only

It was agreed that the council will ask The Traditional Handyman for an estimate to trim along the footpaths at Misterton woods.

24.52. To confirm the date of the next meeting(s)

The next meeting is on Tuesday 12 November 2024 at 7pm at Walcote Memorial Hall.

24.53. Motion to exclude members of the press and public as detailed in Schedule 12A of the Local Government Act 1972

The council resolved to go into closed session in accordance with the Public Bodies (admissions to Meeting) Act 1960 for the item below on the grounds that the information relates to commercial contract negotiations.

a) **Confidential Item: To consider a contract with Whiterock Homes Ltd for the sale of land at South Kilworth Road**

The council resolved to finalise the agreement with Whiterock Homes Ltd as soon as possible for the conditional sale to them of the land outlined on plan 2, based on the agreed draft contract, at the price negotiated or the whole site owned by Misterton with Walcote Parish Council for an additional fee.

The chair closed the meeting at 8.23pm.

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