

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Thursday 28 March 2024 at 7.00pm at Walcote Memorial Hall**

Present: Councillor James Robertson (Acting Chairman)
Councillor Liz Marsh
Councillor Lindsey Astle
Councillor Sephton Green
Councillor Deborah Irons
Clerk Cathy Walsh and 1 member(s) of the public.

1. To elect a member to chair the meeting

Cllr Robertson was unanimously elected to chair the meeting.

2. To receive apologies for absence

None.

3. To receive signed Declaration of Acceptance of Office and Eligibility for Office forms from Councillor Irons

Councillor Irons signed the Declaration of Acceptance of Office and Eligibility for Office forms.

4. To receive disclosures of interests from members and requests for dispensations

There were no disclosures of interests or requests for dispensations.

5. To approve the minutes of the meeting held on 04 March 2024

RESOLVED to approve the minutes as a true record of proceedings.

6. To review actions from the minutes of the meeting held on 04 March 2024

Hedge cutting/laying at Franks Road Play area

Due to the bad weather Councillor Green has not yet been able to undertake this work.

Multitplay climber – algae on timbers

The timbers have yet to dry out given the recent wet weather. This work will be done when the weather improves.

Potholes on the footpath from Chapel Lane to St Leonard's Church

This has been reported to Leicestershire County Council (LCC). The issue has already been identified and will be scheduled in line with LCC's Maintenance Policy.

A number of recently identified potholes also need reporting. They are located at Chapel Lane, Misterton, just off the A4304, near the Memorial Garden railings, outside 2 Brook Street and on Chapel Lane, half way up the hill. **ACTION** the clerk.

Memorial Bench in recognition of Don Maclellan

The family has confirmed the preferred option and the Parish Council **RESOLVED** to purchase the bench and fixing kit. Councillor Marsh will talk to the family about delivery options and the bench and fixing kit will be ordered once a delivery address is confirmed. The family will purchase the plaque and arrange the siting of the bench.

Signed:

Road sweeping request

Harborough District Council has been asked if a road sweeper could clean the section of the road in Misterton near the log. The work is still outstanding. The Clerk to chase up the request.

Skate Park signage

Councillor Marsh will wait before ordering the signs until the Council has changed to a .gov.uk domain.

Carousel matting

The rubber mulch under the carousel and slide has weeds showing. Councillor Green has delegated the task. Grass growing around wooden posts of the play equipment will also be sprayed which should mean the strimmers do not need to cut so close.

Wildflowers at Franks Road playing field

A request was made to Harborough District Council's mowing team to see if the area can be mown with a view to returning it to grass.

7. To note any comments or questions from residents**D-Day 80th anniversary celebrations**

A resident asked whether the Parish Council will be marking the occasion with a community event. Unfortunately due to personal time restraints the Parish Council is not in a position to take the lead on organising an event. It would however, offer its support to anyone wishing to organise celebrations.

Gilmorton Road, Walcote

In the past concerns have been raised over potential planning breaches on land on Gilmorton Road. It has been reported that tipping and re-modelling of the site seems to be intensifying. There have been many occasions where diggers have been seen tipping on the land. **ACTION** clerk to ask Leicestershire County Council for details.

8. To consider entering into a conditional contract with Whiterock Homes Ltd for the sale of land at South Kilworth Road, Walcote bearing in mind the valuation advice from Wells McFarlane

RESOLVED that in accordance with the Public Bodies (admission to Meetings) Act 1960 s.1(2) and the Local Government Act 1972 s100 (2) the following agenda item was considered with members of the public and press excluded from the meeting for the reason that the matter is commercially sensitive.

A written valuation for the piece of land in question has been received. The Council unanimously **RESOLVED** to proceed entering into a conditional contract with Whiterock Homes Ltd. It will instruct solicitors to prepare a conditional contract for the same.

Signed:

9. Finance and Audit

9.1. To note the Bank Reconciliation

The Bank Reconciliation at 21 March 2024 was noted.

Opening Balance	1-Apr-23	£34,545.70
Receipts to	21-Mar-24	£63,341.49
Payments to	21-Mar-24	-£61,391.24

Cash in hand at	21-Mar-24	£36,495.95
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(as per Cash Book)

Cash in hand per Bank Statements

Current Account	£7,120.26
Capital Reserve Account	£1,444.79
Liquidity Manager 35 Day Account	£27,615.20
Pre-Paid Debit Card	£315.70

Plus unrepresented receipts	£0.00
Less unrepresented payments	£0.00

Bank Reconciliation at	21-Mar-24	£36,495.95
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9.2. To note the Receipts and Payments Summary

The Receipts and Payments Summary at 21 March 2024 was noted. This monitors the council's income and expenditure against the agreed budget.

Budget headings 'Grass Cutting' and 'Litter & Dog Waste Collection' appear to be over spent. This is due to an invoicing delay and payments for quarters 3 and 4 in 2022/23 being made in 2023/24.

9.3. To approve the accounts for payment

RESOLVED To approve the accounts below for payment.

E24-81	DD	NEST	Pension - Feb 2024	X
E24-82	BACS	HM Revenue & Customs	PAYE Q4	£48.00
E24-83	BACS	The Traditional Handyman Co	Repairs to Chapel Lane allotments fence	£785.00
E24-84	BACS	The Traditional Handyman Co	Prune and weave the willow arch tunnel	£320.00
E24-85	BACS	Harborough District Council	RoSPA 2023 annual play area inspections	£228.00
E24-86	DD	Sky Mobile	Mobile phone contract	£15.00
E24-87	SO	Cathy Walsh	Salary - Mar 2024	X
E24-88	DD	NEST	Pension - Mar 2024	X
E24-89	SO	DCK Payroll Solutions Limited	Payroll - Mar 2024	£36.00
E24-90	CHQ	Misterton with Walcote Community Trust	Hall hire 04.03.24 and 28.03.24	£26.00

9.4. To consider the quotes to install new kissing gates

Three quotes were received for the supply and installation of the new kissing gates. The Parish Council **RESOLVED** to accept the quotation from Andy Kirk Contractors Ltd.

Signed:

10. Play and Recreation Areas

10.1. To note the Routine Inspection of Children's Play Areas

Councillor Marsh reported that the skateboard ramp still appeared slippery. She will keep this under review. One of the goal posts at Franks Road Play Area has been removed as it was loose in the ground.

10.2. To consider issues raised in the annual RoSPA inspection

Progress is being made with the list of items requiring attention, with some tasks still ongoing. It was decided to **DEFER** full consideration until the next meeting.

11. To consider the recommendation for the adoption and secure use of a '.gov.uk' domain

Every town and parish council should have a .gov.uk domain. The Cabinet Office has launched a Parish Council Domains Helper Service and is offering funding of £100 plus VAT to help councils with their move. The Parish Council **RESOLVED** to approve the adoption of a .gov.uk domain and associated costs.

12. To receive an update on Misterton Quarry

Stop Misterton Quarry' group has arranged to meet next week. An update will be provided in due course.

13. Any other business – for notification only

Councillor Astle asked for newsletter suggestions for the next edition of The Walcote Word.

14. To confirm the date of the next meeting(s)

The next meeting of the Council will be held on Tuesday 21 May 2024 at 7:00 pm at the Memorial Hall. This will be the Annual Meeting of the Parish followed by the Annual Parish Council Meeting. The Annual Meeting of the Parish is an opportunity for parishioners to raise any matters of interest or concern before the Council.

The chair closed the meeting at 08.04pm.